

ADJOURNED MEETING OF THE MACOUPIN COUNTY BOARD

AUGUST 9, 1994 - 1:00 P.M.

MINUTES

The Adjourned Meeting of the Macoupin County Board was called to order Tuesday, August 9, 1994 at 1:00 p.m. The meeting opened with the Pledge of Allegiance to the Flag. There were twenty-five members present and two absent.

A motion by Malham, seconded by Scopel to approve the minutes of the July 12, 1994 meeting. All in favor, motion carried.

GUESTS

Charles Landers, County Coroner, requested an additional \$2,500.00 be added to his budget due to excess toxicology costs.

Judge Joseph P. Koval provided an extensive description of the Court House renovation project. He explained the project is necessary as the Judges Association has deemed Judge Schwartz's court room insecure and hazardous due to the fact that there is only one exit and the Judge must exit through litigants, witnesses, etc., at the conclusion of cases and trials.

Judge Koval also explained the crowded conditions of additional Circuit Clerk staff located on the second floor. They will also move to the basement. The judge advised these changes will provide a safer working environment for staff and a more secure environment for the citizens of Macoupin County doing business at the Courthouse.

Judge Koval advised the renovation project will cost approximately \$150,000.00 to \$200,000.00, with funds coming from several budgets: \$10,000.00 from Probation Fees Account, \$30,000.00 from Court Security Fund, \$20,000.00 from Traffic Fee Court Services Facilities Account, \$15,000.00 to \$20,000.00 from Document Storage Fund and \$20,000.00 to \$30,000.00 from the General Fund. Approximately \$100,000.00 will be financed.

Kent Tarro, Administrator, Public Health Department, discussed the State law requiring testing for lead poisoning before a child starts any school. The Health Department has had clinics in several communities providing the lead poison testing with finger sticks, testing 608 children last year. Tarro also discussed the importance of nutrition in disease prevention. Three meals and three snacks per day, with foods high in calcium and iron and low in fat are recommended.

Tarro distributed a publication entitled "Centers for Disease Control and Prevention Briefs" addressing tuberculosis control. The cases of tuberculosis were down in 1993 and the Public Health Department has one active case they are tracking at this time.

Jerry Metts asked the Board to clean up a rock pile owned by the County which is located on property he owns.

He purchased the property last year, and apparently the former owner had given the county permission (for over 20 years) to store rock on this property. Mr. Metts wants to improve the appearance of his property and would like the rock completely removed, fill dirt replacing rock and Metz would then landscape. Tom Gazda, County Highway Engineer, advised efforts were being made to remove the rock and improve the property but it could not be completed as rapidly as requested. Motion by Payne, seconded by Jubelt to refer this situation to the Road and Bridge Committee. All in favor, motion carried.

EXECUTIVE SESSION

Motion by Malham, seconded by Pomatto to adjourn to Executive Session at 1:47 p.m. to discuss collective bargaining and personnel.

Motion by Bellm, seconded by Snodgrass to return to regular session at 2:10 p.m. No action taken during Executive Session.

COMMITTEE REPORTS

Snodgrass discussed the minutes of the July 18, 1994 Circuit Court, Coroner and States Attorney Committee meeting. The main focus of the meeting was to discuss budget requests for 1994-95. The committee accepted the following budgets for submission to the Finance Committee for approval: Circuit Court, \$101,003.13; Coroner, \$36,195.00, an increase of \$1,447.80 due to increase in autopsy charges and testing services no longer provided by the state; Public Defender, \$100,436.00, an increase of \$6,751.00; States Attorney, \$240,089.00, an increase of \$23,826.10; Probation, \$202,860.00, an increase of \$11,954.00 due to purchase of equipment and attendance at additional meetings; and Probation Fee Fund, \$29,000.00, an increase of \$11,000.00. Motion by Quirk, seconded by Molinar to accept the minutes as reported. All in favor, motion carried.

Denby discussed the minutes of the July 21, 1994 Finance Committee meeting. The purpose of the meeting was to discuss revenue estimates for 1994-95, the Courthouse renovation project, and the States Attorney's budget for the current fiscal year. The county will lose between \$25,000.00 and \$30,000.00 in Supplemental Income Tax next fiscal year. The Committee informed States Attorney Moreth of insufficient funds in the States Attorney's budget to cover July 30th payroll and two payrolls in August. The Committee agreed to proceed with obtaining bids for the financing of the Courthouse renovation project. Motion by Denby, seconded by Scopel to accept the minutes as presented. All in favor, motion carried.

Denby reported that at the August 4, 1994 Finance Committee meeting the Committee discussed estimated revenue expenditures for 1994-95 and the tentative budget for 1994-95. This Committee will meet again August 9, 1994 to work on balancing the budget. Motion by Denby, seconded by Payne to adopt the minutes as presented. All in favor, motion carried.

Denby discussed the minutes of the August 9, 1994 Finance Committee meeting regarding the tentative budget and bids for financing the renovation

of the Courthouse. The bids for the financing of the renovation were closed. Contract submitted by Quality Builders of Mt. Olive was reviewed by the States Attorney.

Board Chairman Thomas read an Administrative Order providing for the transfer of \$25,000.00 into the States Attorney's Account.

Motion by Scopel, seconded by Pomatto to accept the low bid from Quality Builders of Mt. Olive in the base bid amount of \$150,165.00 and two alternates for carpeting, ceiling and lighting in the amount of \$6,912.00 for a total of \$157,077.00 for the renovation of the ground level of the Courthouse. Roll call vote taken: 24 ayes, 1 nay and 2 absent. Motion carried.

Motion by Payne, seconded by Denby to accept the low bid from Citizens State Bank of Shipman for the financing of the renovation of the ground floor of the Courthouse. Financing is in the amount of up to \$100,000.00 over a five-year period at an interest rate of 5.05%. Same roll call vote taken: 24 ayes, 1 nay and 2 absent. Motion carried.

Motion by Christopher, seconded by Nichelson to give Chairman Thomas and County Clerk Saracco the authority to proceed with signing necessary documents for this project. Same roll call vote taken: 24 ayes, 1 nay and 2 absent. Motion carried.

Motion by Scopel, seconded by Jubelt to accept the remainder of items in the minutes of the August 9, 1994 Finance Committee meeting including adoption of the tentative budget in the amount of \$4,251,061.12 and going out for bid for the Workman's Comp and Liability insurance prior to re-writing. Roll call vote taken: 24 ayes, 2 absent and 1 abstention.

Jubelt discussed the minutes of the July 22, 1994 Sheriff, Building and Grounds Committee meeting. The main purpose of this meeting was to close bids for the vehicles for the Sheriff's Department. It was agreed to purchase four 1994 Ford Crown Victorias from Wood River Ford. One car will cost \$13,712.50 and the remaining three at \$13,876.50 per unit. Funds from various accounts will be transferred to cover the purchase of these vehicles. These transfers will be voted on under Resolutions. Motion by Jubelt, seconded by Malham to accept the minutes and purchase the vehicles as reported. All in favor: motion carried.

Pomatto read the minutes of the July 25, 1994 Public Health Committee meeting. The Public Health budget in the amount of \$825,305.46 was accepted and submitted to the Finance Committee for approval. The Committee accepted the Animal Control budget of the General Fund budget in the amount of \$38,408.00, same as last year; the Animal Control budget, which is a Special Fund, in the amount of \$30,000.00, an increase of \$5,000.00 over last year and the Macoupin County Animal Control Claim Fund, which is a Special Fund, in the amount of \$15,000.00, an increase of \$5,000.00 over last year. Saracco suggested the possible increase of dog tag fees by which another \$5,000.00 to \$7,000.00 may be generated. Motion by Frank, seconded by Quarton to accept the minutes as reported. All in favor: motion carried.

Armour read the minutes of the July 26, 1994 Agriculture Committee meeting regarding the Macoupin County Noxious Weed Ordinance. It was the consensus of the group that Board Chairman Thomas would contact other counties who have adopted a County Noxious Weed Ordinance. Chairman Thomas has done this and is awaiting response. Motion by Payne, seconded by Frank to accept minutes as read. All in favor, motion carried.

Bruce read the minutes of the M & M Base Materials meeting of August 1, 1994. Bills totaling \$5,559.23 for August were read and approved. There was a discussion about dissolving the M & M Partnership and final disposition of the pozz plant. Motion by Scopel, seconded by Armour to accept the minutes as read. All in favor, motion carried.

Bruce read the minutes of the August 5, 1994 Road and Bridge Committee meeting. Gazda reported the bridge at Broom Orchard may be closed as early as today and the road behind the Carlinville Dam should be opened this week. Freeman Coal Company sent the Highway Department a check for \$165,000.00 to help pay for repairs to the new Crown II Mine Road. In addition, Gazda reported the year end balance for the Highway Fund will be about \$50,000.00. Motion by Bruce, seconded by Bellm to approve the minutes as read. All in favor: motion carried.

Minutes of the August 2, 1994 Circuit Clerk Committee meeting was discussed by Christopher. Circuit Clerk's budget request in the amount of \$297,979.39, an increase of \$12,500.00 was accepted and submitted to Finance Committee for approval. The following Circuit Clerk budgets were also accepted and submitted to Finance Committee for approval: Jury Commission in the amount of \$2,500.00, \$500.00 over last year; Document Storage Fund, Special Fund, \$31,500.00; Court Automation budget, a Special Fund, in the amount of \$84,918.00, an increase of \$33,996.00 over last year due to computer payment, software maintenance, and a \$7,500.00 transfer to the General Fund for remodeling of the Magistrate Office. Motion by Christopher, seconded by Molinar to accept the minutes as reported. All in favor: motion carried.

Scopel discussed the minutes of the July 28, 1994 Fees and Salaries Committee meeting. Requests from Gazda and Zirkelbach must be bargained at union negotiations. Motion by Frank, seconded by Quirk to accept report as submitted and vote individually on proposed personnel and salary items. All in favor, motion carried.

Motion by Mitchell, seconded by Scopel to give non-union employees a salary increase of \$50.00 per month retroactive to September 1, 1993, and an additional \$50.00 per month beginning September 1, 1994. The part-time employees are to be given \$25.00 per month retroactive to September 1, 1993, and an additional \$25.00 per month beginning September 1, 1994. Part-time employees are those who work less than 30 hours per week. Roll call vote taken: 23 ayes, 1 no, 1 present and 2 absent. Motion carried. County Clerk will increase the various expenditure budgets and allow for the retroactive salary increase which covers fiscal year ending August 31, 1994.

Motion by Watson, seconded by Scopel to give Betty Scheldt a salary increase of \$50.00 per month retroactive to September 1, 1993. Beginning September 1, 1994, Betty Scheldt is to be promoted to a Resident Engineer I with a salary increase to \$1,685.00 per month. Same roll call vote taken: 23 ayes, 1 no, 1 present and 2 absent. Motion carried.

Motion by Bertagnolli, seconded by Mitchell to give Jim Pitchford a salary increase of \$50.00 per month retroactive to September 1, 1993, and an additional \$100.00 per month beginning September 1, 1994. Roll call vote taken: 15 ayes, 9 no, 1 present and 2 absent. Motion carried.

Jubelt discussed the August 8, 1994 Sheriff, Building and Grounds Committee meeting. It was agreed that an information sign would be placed on the southwest corner of the Courthouse regarding the Veteran's memorial. Bills for the Sheriff's Department were reviewed and discussed. Approval was granted to purchase two radios for dispatching in the amount of \$4,600.00. Fencing installation on the northeast side of the jail by Coy Fencing in the amount of approximately \$1,100.00 was approved. Motion by Jubelt, seconded by Armour to accept the minutes as presented. All in favor, motion carried.

Motion by Jubelt, seconded by Caveny to permit a time capsule to be buried on the lawn of the Courthouse. All in favor, motion carried.

Watson discussed the minutes of the August 3, 1994 Industrial & Development Commission meeting. Fisher and Robinson submitted a proposal to create an Economic Development position with Cooperative Extension Service. The overall budget would be \$20,000.00, \$10,000.00 requested from the county and \$10,000.00 to be raised from outside sources. Fisher reported he would change from a contract employee with the Commission to a part-time employee with CES. It was also noted that all funds raised for the office would generate matching funds from CES from the University of Illinois. Motion by Mitchell, seconded by Frank to approved minutes as reported. All in favor, motion carried.

APPOINTMENTS

Motion by Scopel, seconded by Caveny to appoint Reverend Everett Hageman and Helen Richards to the Macoupin County Public health Department Board of Directors for a three-year term effective September 1, 1994. All in favor, motion carried.

COMMUNICATIONS

Motion by Jubelt, seconded by Watson to place on file in the County Clerk's office a letter from the Illinois Department of Mines and Minerals regarding Renewal Application No. 2 to Permit No. 5 of Freeman United Coal Mining Company, Crown III Mine. All in favor, motion carried.

Motion by Payne, seconded by Bruce to refer the correspondence from Bunker Hill residents concerning late night liquor licenses to the Liquor Commission, which will be meeting prior to the next Board meeting. All in favor, motion carried.

Motion by Denby, seconded by Snodgrass to place on file in the County Clerk's office correspondence from the Macoupin County Housing Authority, Performance and Evaluation Draft Report for their 1993 Comprehensive Grant Annual Statement. All in favor, motion carried.

Chairman Thomas read a letter of resignation from County Board Member David Cerar. Chairman Thomas presented Cerar a plaque in recognition of his twenty-two years of service as a Macoupin County Board member. Motion by Denby, seconded by Bellm to accept, with regret, Cerar's letter of resignation. All in favor, motion carried.

PETITIONS

None.

RESOLUTIONS

Motion by Frank, seconded by Caveny to adopt a Resolution to transfer \$7,483.27 from Child Support Maintenance Fund into the General Fund and increase the expenditure budget of the Circuit Clerk--Permanent Salaries by the same amount, \$7,483.27. Roll call vote taken: 25 ayes, 2 absent: motion carried.

Motion by Bertagnolli, seconded by Caveny to adopt a resolution making budget adjustments to the accounts of the General Fund; debit Coroner's budget by \$2,500.00 and credit Contingency Account by \$2,500.00. Same roll call vote taken: motion carried.

Motion by Quirk, seconded by Snodgrass to adopt a Resolution to transfer \$32,800.00 from the Sheriff's Reimbursement Fund into the General Fund as revenue and increase the expenditure budget of the Purchase of Vehicles Line Item of the Sheriff's budget by the same amount, \$32,800.00. Same roll call vote taken: motion carried.

Motion by Lance, seconded by Armour to adopt a Resolution making budget adjustments to the Accounts of the General Fund. Debit \$22,500.00 Sheriff's Purchase of Vehicles Account and credit Jail Food, \$4,000.00; Jail Utilities, \$5,000.00; Housing Inmates, \$10,000.00; and Courthouse Utilities, \$3,500.00. Same roll call vote taken: motion carried.

CLAIMS AND OFFICERS REPORT

Motion by Bruce, seconded by Bacon to approve Claims and Officers Report. All in favor, motion carried.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Tentative Budget placed on file in the County Clerk's office. Special Funds Budget will be sent to Board members by mail. There may be some adjustments prior to adoption at the September Board meeting. Motion by Pomatto, seconded by Scopel. All in favor, motion carried.

Pomatto questioned the County Board's role in public housing. Denby explained that the County Board appoints commissioners to the Public Housing Board. He also explained the duties of the Public Housing Authority.

Motion by Bertagnolli, seconded by Scopel to give the County Clerk the authority to pay bills for the remainder of the fiscal year if there is money left in a department budget. All in favor, motion carried.

MILEAGE AND PER DIEM

Motion by Bruce, seconded by Nichelson to allow mileage and per diem. All in favor, motion carried.

ADJOURNMENT

Motion by Dugan, seconded by Malham to adjourn at 3:48 p.m. All in favor, motion carried.